



STAFF APPLICATION

SUMMER 2016

Applicants are considered without regard to race, religion, color, gender, national origin, age, marital or veteran status, disability, or any other legally protected status.

Name: _____

Address: _____

Phone: _____ Email Address: _____

Are you legally eligible for employment in the United States?	Yes	No
Are you on layoff and subject to recall?	Yes	No
Are you currently employed?	Yes	No
May we contact you at work if necessary?	Yes	No
If yes, at what number? _____		
Have you been employed by C5 Texas in the past?	Yes	No
If yes, when? _____		
Have you been employed by another C5 site in the past?	Yes	No
If yes, where? _____	When?	_____
Have you talked to a C5 Texas staff member?	Yes	No
If yes, who? _____		

Position Desired: _____

Date Available to Start? _____ Last Date Available to Work? _____

EDUCATION (COPIES OF CERTIFICATIONS, TRANSCRIPTS, DEGREES, AND/OR LICENSES MAY BE REQUIRED)

	Name & Location (city/state)	Describe Course of Study & Major	Graduated?	Degree Received
High School				
Trade/Vocational				
College 1				
College 2				
Other				

Describe specialized training, apprenticeship, skills, & extra curricular activities: _____

Describe any honors and awards you have received: _____

DISCLOSURE OF CRIMINAL RECORD (C5 CONDUCTS BACKGROUND SCREENS ON ALL POTENTIAL VOLUNTEERS/ EMPLOYEES. EMPLOYMENT WILL NOT BE DENIED SOLELY BECAUSE OF A CONVICTION UNLESS C5 BELIEVES THE CONVICTION RELATES TO JOB RESPONSIBILITIES.)

Have you ever been convicted of or pled "guilty" or "no contest" to a misdemeanor or felony?

YES NO

If yes, City: _____ State: _____ Date: _____

please explain fully: _____

Have you ever been convicted of or pled "guilty" or "no contest" to any sexual abuse or child abuse related charges?

YES NO

If yes, City: _____ State: _____ Date: _____

please explain fully: _____

MILITARY SERVICE (COMPLETE THIS SECTION IF YOU SERVED IN THE US ARMED FORCES)

Branch of Service: _____ Period of Active Duty: _____

Describe Duties & Special Training: _____

SKILLS AND EXPERIENCES (PLEASE DESCRIBE YOUR EXPERIENCES IN THE FOLLOWING AREAS)

Children and Youth Work (i.e. internships, jobs, and/or volunteer work) _____

Organized Camping (day or overnight camps as a participant, employee, and/or volunteer) _____

Leadership Experiences (working/participating in leadership development programs or serving in leadership roles) _____

CURRENT CERTIFICATIONS (INDICATE WHICH YOU CURRENTLY HOLD. NAME THE CERTIFYING ORGANIZATION AND EXPIRATION DATE IN THE SPACE NEXT TO THE ITEM.)

Adult CPR:	Canoeing:	W-EMT:
Child CPR:	Archery:	EMT:
Infant CPR:	WFA:	EMT-P:
Lifeguard Training:	WAFA:	LPN:
Water Safety Instructor:	WFR:	RN:

SKILLS AND INTERESTS (RATE EXPERIENCE LEVEL BY CHOOSING "1", "2", "3" IN THE BLANK NEXT TO THE ACTIVITY)

1 = "I have led this activity." 2 = "I have participated in, but never led this activity." 3 = "I have little or no experience in this area."		Backpacking
	Arts and Crafts	Overnight Canoe Tripping
	Drama/Theatre/Storytelling	Rock Climbing (outdoor)
	Singing/Song leading	Climbing Wall
	Dance/Gymnastics/Step	Rappelling
	Newsletters or Creative Writing	Whitewater Rafting
Leadership Activities	Forest or Aquatic Ecology	Caving
Community Service	Archery	High Ropes Courses
Multicultural Programs	Recreational Games and Sports	Team Courses (i.e. Project Adventure)
Conflict Resolution	Outdoor Living Skills – Camping	
Teambuilding Activities	Outdoor Cooking	Other Skills/Interests:
	Orienteering	
	Swimming	
	Canoeing	

REFERENCES (PROVIDE NAME, A PHONE NUMBER, AND E-MAIL ADDRESS FOR CHARACTER REFERENCES THAT YOU HAVE KNOWN FOR ONE YEAR OR MORE AND WHO ARE NOT FAMILY AND FRIENDS.)

Name	Relationship	Daytime Phone	Email Address
1.			
2.			
3.			
4.			

PREVIOUS EMPLOYMENT (START WITH THE MOST RECENT. EXPLAIN GAPS IN EMPLOYMENT. YOU MAY ATTACH A RESUME)

1. MOST RECENT EMPLOYER

Name:	Dates Employed: From: To: .
Address:	Job Title:
Telephone:	Supervisor's Name:
Job Duties:	Reason for Leaving:
	Eligible for Re-Hire:

2. EMPLOYER

Name:	Dates Employed: From: To: .
Address:	Job Title:
Telephone:	Supervisor's Name:
Job Duties:	Reason for Leaving:
	Eligible for Re-Hire:

3. EMPLOYER

Name:	Dates Employed: From: To: .
Address:	Job Title:
Telephone:	Supervisor's Name:
Job Duties:	Reason for Leaving:
	Eligible for Re-Hire:

MAY WE CONTACT YOUR EMPLOYERS/SUPERVISORS AS LISTED ABOVE? YES NO NOT NOW
 IF "NO" OR "NOT NOW", PLEASE LIST EMPLOYER(S) NOT TO CONTACT: _____

HAVE YOU EVER BEEN DISMISSED OR FORCED TO RESIGN FROM EMPLOYMENT? YES NO
 IF "YES", PLEASE EXPLAIN: _____

APPLICANT AGREEMENTS AND CERTIFICATIONS

By marking each point below, you indicate that you have read and agree to the following points.

- I understand that I am applying for employment with The C5 Youth Foundation of Texas D/B/A "C5 Texas".
- The information I have provided herein is correct and complete to the best of my knowledge. I understand that if I misrepresent or deliberately leave out a fact on my application, I may be refused employment, or, if employed, I may be terminated.
- I authorize C5 Texas to contact previous employers, except where otherwise noted, for references and to thoroughly investigate my educational background, past employment, and personal history/activities that may relate in any way to my potential fitness for employment with C5 Texas. I will not hold any official C5 Texas representative liable for giving or receiving information in this investigation.
- C5 Texas is committed to providing a safe and healthy environment for campers, staff, and stakeholders. I agree to uphold a drug-free, alcohol-free, and tobacco-free work and living environment that also prohibits weapons or firearms anywhere on the premises. I understand that this applies both on camp property and when off the camp site as part of a C5 trip or travel program. I am dedicated to being a role model for the youth C5 Texas serves.
- I understand and agree that I may terminate my employment at any time and that C5 Texas may terminate my employment without notice or cause. I agree to abide by the rules and regulations of C5 Texas and I understand that no C5 Texas official has any authority to enter into any agreement, verbal or written, concerning length of employment, wages, benefits, or other conditions of employment. If terminated, C5 Texas is liable only for wages or salary and/or benefits earned as of the date of my termination.
- I understand and agree that I may be required to take a physical examination and test for illegal drug use as a condition of employment for the purpose of determining my abilities to perform job duties now or in the future. I further understand that I may be required to undergo a physical examination upon a conditional employment offer being extended. I agree to consent to take such tests at such time as determined by C5 Texas and to release C5 Texas and its official representatives from any claims arising in connection with the use of information resulting from such an examination.
- I understand C5 Texas is an Equal Opportunity Employer. No question on this application is used for the purpose of discrimination, limiting, or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law.
- C5 Texas sets and expects the highest standards of behavior from all staff and youth participants. I understand and agree that I am required to report any behavior that does not meet these standards immediately to the site director. These behaviors include, but are not limited to, sexual activity, drug and/or alcohol use, emotional concerns/issues, and physical concerns/issues among youth, staff, or between youth and staff. I understand that failure to report occurrences of the above behaviors may result in immediate termination of my employment.

BY SIGNING MY NAME BELOW, I INDICATE THAT I HAVE READ AND AGREE TO ALL THE CERTIFICATIONS, AUTHORIZATIONS, AND WAIVERS AS LISTED ABOVE.

APPLICANT'S SIGNATURE: _____

PRINTED NAME: _____

DATE: _____

Please submit your completed application to: Fulori Kirikiti, Director of Operations, C5 Texas

E-Mail: fulorik@c5yf.org

Fax: 888.233.7650

Mail: 3012 Industrial Terrace
Austin, Texas 78758

Questions? Contact Fulori Kirikiti at fulorik@c5yf.org OR 512.832.2516